



Dame Alice Owen's School

The Dame Alice Owen Foundation - 1613

Investment Strategy

Agreed by the Governing Body Finance and Audit Committee
To be reviewed
(*reviewed every two years*)

March 2016
Spring 2018

To be monitored by the SLT and the Governing Body Finance and Audit Committee

During the operation of the day to day accounts and financial management the School will:

1. Regularly monitor (weekly) Cash Flow and Current a/c balances to ensure immediate financial commitments can be met (payroll and payments runs) and that the current account has adequate balances to meet forthcoming commitments. In practice a working balance of between £100,000 and £300,000 will be maintained.
2. Seek to avoid its current account going overdrawn.
The School will inform immediately the Chair of Governors and the Chair of the Finance Committee in the case of unforeseen or unauthorised borrowing, and in any event would not formalise borrowing arrangements without the prior approval of the Governing Body
3. Identify funds surplus to immediate cash requirements and transfer to Fixed Term Deposit Accounts bearing a higher interest rate.
4. Periodically (at least twice annually) review interest rates and compare with other investment opportunities. This review will be reported to the Governors Finance and Audit Committee.
5. The School's policy is to only invest funds in risk free and immediately assessable deposit accounts. see the Financial Conduct Authority
Any change in this Policy requires the approval of the Governing Body having been considered and approved by the Finance and Audit Committee.