



Dame Alice Owen's School  
The Dame Alice Owen Foundation - 1613

# INVESTMENT STRATEGY

Agreed by the Governing Body Finance & Audit Committee  
To be reviewed  
(*reviewed every 2 years*)

March 2020  
Spring 2022

To be monitored by the SLT and Governing Body Finance & Audit Committee

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During the operation of the day to day accounts and financial management the School will:

1. Regularly monitor (weekly) Cash Flow and Current a/c balances to ensure immediate financial commitments can be met (payroll and payments runs) and that the current account has adequate balances to meet forthcoming commitments. In practice a working balance of between £100,000 and £300,000 will be maintained, over and above the funds required to cover the monthly payroll and supplier commitments.
2. Seek to avoid its current account going overdrawn. The School will inform immediately the Chair of Governors and the Chair of the Finance Committee in the case of unforeseen or unauthorised borrowing, and in any event would not formalise borrowing arrangements without the prior approval of the Governing Body
3. Identify funds surplus to immediate cash requirements and transfer to Fixed Term Deposit Accounts bearing a higher interest rate.
4. Periodically (at least twice annually) review interest rates and compare with other investment opportunities. This review will be reported to the Governors Finance and Audit Committee.
5. The School's policy is to only invest funds in risk free and immediately assessable deposit accounts. Any change in this Policy requires the approval of the Governing Body having been considered and approved by the Finance and Audit Committee.